



# engineered pump systems ltd.

1635 INDUSTRIAL AVENUE, PORT COQUITLAM, BC V3C 6M9  
PHONE: (604) 552-7900 FAX: (604) 552-7901  
TOLL FREE: 1-800-668-4533 E-MAIL: [sales@engineeredpump.com](mailto:sales@engineeredpump.com)

June 1, 2020

## Ongoing Operations During COVID-19

Dear Engineered Pump Customers,

The health and safety of our employees are of the utmost importance. We continue to balance the necessity of keeping our employees safe while servicing our customers as an essential business. We continue to work with limited personnel at our facility and appreciate your patience and understanding as our team will be doing their best to serve you.

As we learn more about how best to operate during COVID-19, we would like to update you on some of the following steps that we are taking to address our employees' safety:

- Limit the number of employees at our facility with addition support from remote workers
- Limit visitors at our facility
- Practice physical distancing and good hygiene practices
- Communicated to our team to stay home when sick or showing symptoms of COVID-19
- Increased facility sanitization
- Moved work spaces to ensure physical distancing
- Installed motion detection light switches to reduce touch points
- Installed an acrylic barrier in the shipping office
- Created one-way doors to modify the movement through our facility to ensure physical distancing
- Trained and implemented the use of masks where physical distancing is not possible
- Reviewing and employing WorkSafeBC COVID-19 signs and guidelines

We will continue to monitor the fast-changing situation with the COVID-19 and update you with any further changes. If you have any questions or concerns please don't hesitate to contact me.

Best regards,

Troy Cressman, P.Eng.  
General Manager  
604-719-8130